



## **Constitution Of the**

### **National Association of Sporting Rifle & Pistol Clubs (and Ranges)**

#### **Name**

The name of the body shall be the National Association of Sporting Rifle & Pistol Clubs (and Ranges). (Herein after referred to as the "N.A.S.R.P.C.")

#### **Logo**

As decided by the Committee – Current Logo as per this document header.

#### **Address**

The address shall be that of the current Chairman or Secretary.

#### **Declaration**

The Association shall be the sole body representing competitive sporting rifle and pistol shooting in Ireland, and as such shall be affiliated to any other national or international body as may be agreed necessary for the promotion of the sport.

#### **Objectives**

1. To encourage, support and promote the sport of organised and competitive shooting in WA1500, Precision Pistol & Revolver, Gallery Rifle & Pistol, Sporting Rifle, Benchrest, Target Shotgun, Classic and Black Powder Shooting and any other such discipline adopted by the Association.
2. To encourage the formation of competitive shooting Clubs and Ranges throughout the country and to encourage members to participate in all competitions approved by the Association.
3. To introduce and implement a classification system in all National Shoots.
4. To facilitate amongst its members, joint co-operation on matters of common interest.
5. To provide information to its membership on relevant sport related matters and issues.
6. To raise the profile of Target shooting.

#### **Membership**

Membership of the NASRPC shall be open to Target Shooting Clubs, on payment to the Association of a prescribed affiliation fee, such fee being agreed by the Committee at the Annual General Meeting. The affiliation fee should be paid direct to the Association Treasurer upon receipt of an Affiliation Letter/Invoice.

Application for membership of the NASRPC shall be made to the Committee on payment of the prescribed membership fee, then applicable, on the prescribed application form. The Committee shall have power to, without disclosing any reason, to refuse any application for membership. The decision of the Committee in relation to any application for membership shall be final.

Membership shall lapse in the event of failure to pay subscription in due time or within such extended time as may be agreed in writing by the Committee.



The NASRPC allow any Corporate or Professional groups or companies or individuals to seek Associate Non-Voting membership of the NASRPC, for the fee to be agreed, on an annual basis, this could include Firearm Dealers, Insurance Companies etc. (See Appendix 1 for further details)

All application would be reviewed by the NASRPC committee to ensure the relationship is in the interests of and in conformance with, the aims and objectives of the association

The Affiliation of the NASRPC runs from January 1<sup>st</sup> to December 31<sup>st</sup>.

### **Executive Committee**

The management of the business of the NASRPC including the arrangements for meetings of the NASRPC shall be the responsibility of the Committee, which shall consist of

- Hon. Chairman
- Hon. Secretary
- Hon. Treasurer
- Vice Chairman.
- Assistant Secretary
- Public Relations Officer
- National Competition Director
- National Development & Training Officer

The Committee shall meet at least three times per year and additionally as required to discharge the business of the NASRPC. At least one week's notice for meetings shall be given, which shall include an agenda of the meeting. The Committee shall carry out the day-to-day business of the NASRPC and deal with any other matters considered necessary. The Committee shall also have the power to appoint sub-committees and working groups as require carrying out the business of the NASRPC

All elected and co-opted members of the NASRPC committee agree to act as statistics officer at two competitions per year.

### **National Discipline Co-Ordinators**

Under the direction of the National Competition Director and the Executive Committee, to promote their respective sports, the NASRPC shall request nominations from clubs or individuals for National Discipline Co-Ordinators to promote specific disciplines:

- WA1500
- Precision Pistol & Revolver
- Gallery Rifle
- Sporting Rifle
- Benchrest
- Target Shotgun
- Classic and Black Powder Shooting



### **Finance**

The Association shall derive its funds from subscriptions, fund raising activities, grants, donations and any other source of legal income.

The funds of the Association shall be applied to meet the Bona Fide financial commitments of the Association.

There shall be an annual audit of the Associations' funds and accounts. The funds of the Association shall be adequately safeguarded. Not less than two officers of the Committee shall sign documents authorizing the withdrawal of funds.

The annual subscription, i.e. club affiliation fees shall be set by the Committee, subject to approval by the general body at the A.G.M. (see Appendix 2)

At its first meeting following the A.G.M., the Committee shall arrange to ensure that proper records are kept of all financial transactions of the NASRPC and for the preparation each year for independent examination and submission to the Annual General Meeting of an income and expenditure account and balance sheet.

The financial year shall end on December 31<sup>st</sup> of each year.

### **Authority**

The ultimate authority within the Association shall be the members assembled in the Annual or Extraordinary General Meeting.

The affiliated clubs shall entrust the management of the Association to the elected representatives.

### **Principles Governing the Officers of the Association**

Officers of the Association shall serve in an honorary capacity without salary and they shall ensure that the provisions of the Association's Constitution, rules and the general rules of the association are given priority in all matters relating to the sport of shooting.

### **Election to The Committee**

All officers of the above committee shall be elected at an A.G.M. on which the election of such officers shall form part of the agenda. Any person elected to serve on the Committee who ceases to be the representative of a member Club shall be deemed to have resigned from the Committee.

NASRPC officials and representatives that are appointed e.g. Delegates to or Officers of the: WA1500, IGRF, Discipline Team Captains, National Development/Discipline Coordinators and other representatives as may be appointed from time to time may have their performances subjected to review. This review may take place at half yearly intervals. The Executive Committee reserve the right to replace representatives, delegates or officers or may take any action as deemed appropriate.

NASRPC representatives to the IGRF to be ratified each year at the AGM.

### **The Annual General Meeting**

The AGM of the members of the Association shall be held once every calendar year at a central location. The Committee shall determine the date, time and location of each meeting.



At least 30 (thirty) days before the meeting the Secretary of the Association shall notify each affiliated club in writing, or by electronic mail, of the date, time, location and agenda of the meeting.

The following business shall be transacted; receive and if approved, adopt the agenda.

The Chairman and Secretary's reports, which includes from the Treasurer a statement of accounts to the end of the year. Election of officers of the Association.

All bona fide members of affiliated clubs present at the A.G.M. may vote on any proposal put forward during proceedings.

Representatives from one third of subscribing member Clubs shall form a quorum at all General Meetings of the NASRPC and all matters except amendments to the Constitution shall be decided by a simple majority.

In the event of a quorum not being present for any General Meeting called, the meeting shall stand adjourned until the same time and place twenty eight days forward and notice shall be given within seven days of the said adjournment to all member Clubs intimating the date, time and location of the rescheduled AGM.

In the event of a quorum not being present for the rescheduled Annual General Meeting, the full member clubs then present shall constitute a quorum for the adjourned meeting.

### **Voting Procedures at Annual General Meetings**

On each motion duly submitted to an Annual General Meeting, each member Club shall be entitled to vote.

During elections at an Annual General Meeting should there be more than two valid nominations for the post of either Chairman or Secretary, a ballot shall be held and the candidate receiving least votes on each occasion should drop out until two candidates remain. A simple majority shall decide the contest between the two remaining candidates.

In the event of there being only one valid nomination for any post the Chairman shall declare that nominee elected.

During elections at an Annual General Meeting should there be more than two valid nominations for any of the other Executive Members posts, a ballot shall be held and the candidate receiving least votes on each occasion shall drop out until two candidates remain. A simple majority shall decide the contest between the two candidates. In the event of there being only one valid nomination for any post the Chairman shall declare that nominee elected.

The NASRPC Chairman shall chair all General Meetings of the NASRPC. In the absence of the Chairman, the Vice Chairman shall chair the meeting, in their absence the Secretary shall take the chair. In the absence of the Chairman, the Vice Chairman and the Secretary the meeting shall elect a representative of a member Club to take the chair. The Chairman of any meeting shall have a casting vote.

### **Extraordinary General Meeting**

An E.G.M. of the Association shall only be called by the Association Secretary on the instructions of the committee, or by written request of at least one third of the association membership. Only the specific business of the meeting shall be transacted at such a meeting. The Secretary shall give 30



(thirty) days notice in writing to the affiliated Clubs of such a meeting, stating the date, time, venue and business to be transacted.

### **Management**

The NASRPC shall have power through its Committee to appoint and remunerate staff for the purpose of conducting affairs of the NASRPC. The Committee shall also have the power to remunerate any person, or persons appointed as staff, with the repayment of expenses properly incurred in connection with carrying out duties on behalf of the NASRPC. The duties of staff may include such duties and powers as originally vested in the Secretary and such duties and powers as the Committee may consider appropriate to delegate.

All notices required to be given to member Clubs shall be sent to the correspondent for each member Club in such a manner as may from time to time be determined by the Committee, and every such notice shall be deemed to have been duly served on the day following sending.

### **Motions submitted for consideration**

All motions should be submitted in writing to the Secretary at least 21 days before the date of the General Meeting.

In the event of such a motion being submitted, the Secretary shall, not less than 14 days before a General Meeting, circulate the motion along with the agenda of the General Meeting to the membership of the NASRPC.

Any motion submitted in writing for consideration by the Committee shall be discussed at the meeting. Any motion should be proposed and seconded by two affiliated Clubs of the NASRPC present at the meeting. The decision on the motion shall be by simple majority of those affiliated members present.

### **Amendments to the Constitution**

Amendments to the Constitution of the NASRPC shall be agreed only at the Annual General Meeting or an Extraordinary General Meeting.

Any motion to amend the Constitution shall be proposed and seconded by two member Clubs or the Committee of the NASRPC and submitted in writing to the Secretary at least twenty one (21) days before the date of the General Meeting. In the event of such a motion being submitted, the Secretary shall, not less than fourteen (14) days before a General Meeting, circulate the motion along with the agenda of the General Meeting to the membership of the NASRPC.

Amendments to the Constitution shall be decided by a two-thirds majority of those present and voting at an Annual General Meeting.

### **Dissolution of the Association**

A motion to dissolve the Association may only be moved at an Annual General Meeting or an Extraordinary General Meeting, or where there is a failure to elect an incoming committee within six (6) months of the date on which the A.G.M. was held.

If a motion to dissolve the Association is so carried, the Associations' assets to be placed in trust until such time as they can again be used in the furtherance of the objectives of the Association.



### **Disciplinary Procedures, Expulsions, Suspensions and Appeals**

The NASRPC Code of Discipline will cover these procedures. The sitting Committee shall have full power in these matters and will amend the Code of Discipline as and when needed.

### **General Meeting's (GM's)**

The quorum for General Meetings (GM's) shall be six (6) members, representing a minimum of three (3) Clubs. Two (2) of the attendees must be members of the Executive. The Secretary in consultation with the Chairman shall reschedule a General Meeting that is not quorate at a time not less than seven (7) days from the date of the cancelled meeting.

### **Committee Vacancies**

The Executive Committee shall have power to co-opt a representative of a member Club to fill any casual vacancy, which may arise on the Committee. Such Co-option shall subsist until the next Annual General Meeting.

### **Anti Doping**

The NASRPC agrees to adhere to the Anti-Doping policy of the Irish Sports Council. Amendments and changes to Anti-Doping policy will be discussed and debated by the NASRPC Committee prior to inclusion into the Constitution and/or Rules of the NASRPC.

The NASRPC will either elect or have one of the existing committee member's serve as the Anti-Doping Officer.

Any and all remuneration, costs and expenses associated with the administration, processing and execution of the Anti-Doping procedures as required by the Irish Sports Council, will be borne entirely by the person or athlete, deemed by the Irish Sports Councils Anti - Doping testing regime, to have obtained a positive test result with respect to a banned substance, at an event run by the NASRPC

### **Misc**

Terms in the NASRPC Constitution, Rules and Official documents, in the masculine gender are to be understood as applying to either sex.

### **Appendix 1 – Membership**

Once associate membership has been awarded, these groups or individuals (associated providers) will then have the right to advertise their goods or services through the NASRPC Newsletter - maximum of one page (published electronically at a minimum tri-monthly), to promote their enterprise through the NASRPC website (via an affiliated providers' page), to display and distribute promotional material at NASRPC events, with the prior approval of the NASRPC and host venue and should NASRPC be queried for advice on a provider of a specific service or goods, to have their details provided, without recommendation nor prejudice.



All associated providers will be treated equally with NASRPC not specifying any preference. In any instance where the NASRPC itself seeks goods or services it will undertake to seek quotes from relevant associate providers but reserves the right to choose a supplier or provider that is not affiliated to the NASRPC.

## **Appendix 2**

Membership Rates for 2016

Club /Association - 200.00

Range - 50.00

Associate Professional Organisations - 350.00